

APPLICATION FOR EMPLOYMENT

(PRE-EMPLOYMENT QUESTIONNAIRE) (AN EQUAL OPPORTUNITY EMPLOYMENT)

FREIGHT AGENCY, INC._____ **DIVERSIFIED TRANSFER & STORAGE, INC.**_____

Specific Position Applied for:_____ Today's Date_____

APPLICANTS: IN ORDER TO BE CONSIDERED FOR EMPLOYMENT, THIS APPLICATION MUST BE COMPLETED ENTIRELY. PLEASE REMEMBER TO PRINT CLEARLY, AND TO READ AND SIGN THE LAST PAGE.

Full Name _____ Home Phone _____

Address _____ City _____ State _____ Zip _____

Daytime or Message Phone _____ Social Security Number _____ Drivers License Number & State of Issue _____

Are you employed now? _____ Can we contact your current employer? _____ Date you can start _____ Salary Desired _____

EDUCATION

Circle highest grade completed in school: 1 2 3 4 5 6 7 8 9 10 11 12 College: 1 2 3 4 Graduate: 1 2 3 4

	Name of School	Location	Diploma or Degree	Major
High School	_____	_____	_____	_____
College or University	_____	_____	_____	_____
Graduate School	_____	_____	_____	_____
Vocational or Training	_____	_____	_____	_____

ADDITIONAL INFORMATION

Professional Memberships and Affiliations _____

Professional and Trade Licenses _____

Special Study or Research Work _____

Have you ever been convicted of a felony? _____ Yes _____ No

If yes, please explain

EMPLOYMENT HISTORY

This section must be completed entirely. Do not substitute a resume. List all work experience, paid or unpaid, beginning with your current or most recent job. Include military experience as well as volunteer jobs that you wish to have considered as part of your qualifications for the position you are seeking.

Describe each job separately, emphasizing your specific tasks and any supervisory, technical or other responsibilities. Explain all breaks in continuous employment. If more space is needed, additional pages can be added.

PRESENT OR LAST POSITION

Employer: _____

From _____ To _____ (month) (year)

Address: _____

Your Title: _____

Supervisor's name & telephone: _____ Full-time _____ Part-time _____

Duties / responsibilities (be specific) _____ Hours worked per week _____

_____ Paid _____ Unpaid _____

_____ Salary _____

Reason for leaving or considering a change _____

Employer: _____

From _____ To _____ (month) (year)

Address: _____

Your Title _____

Supervisor's name & telephone _____ Full-time _____ Part-time _____

Duties / responsibilities (be specific) _____ Hours work per week _____

_____ Paid _____ Unpaid _____

_____ Salary _____

Reason for leaving _____

EMPLOYMENT HISTORY

Employer: _____

From _____ To _____ (month) (year)

Address: _____

Your Title: _____

Supervisor's name & telephone _____ Full-time _____ Part-time _____

Duties / responsibilities (be specific) _____ Hour per week _____

_____ Paid _____ Unpaid _____

_____ Salary _____

Reason for leaving _____

Employer: _____

From _____ To _____ (month) (year)

Address: _____

Your Title: _____

Supervisor's name & telephone _____ Full-time _____ Part-time _____

Duties / responsibilities (be specific) _____ Hour per week _____

_____ Paid _____ Unpaid _____

_____ Salary _____

Reason for leaving _____

PHYSICAL RECORD

Do you have any physical limitations that preclude you from performing any work for which you are being considered? _____ Yes _____ No.

If yes, please describe: _____

In case of emergency Notify: _____
(Name) (Address) (Phone)

PLEASE READ THE FOLLOWING CAREFULLY BEFORE SIGNING THE APPLICATION:

FREIGHT AGENCY, INC./ DIVERSIFIED TRANSFER & STORAGE, INC. is an equal opportunity employer and does not discriminate on the basis of sex, age, race and color, religion, marital status, national origin, disability or veteran status.

Interviews are given on a competitive basis, using job-rated factors, after a written application has been received and reviewed. Because of the large number of applications received, not everyone who applies for a vacant position will be interviewed.

I certify that I have answered truthfully and have not knowingly withheld any information relative to my application. I understand that any misrepresentation or material omission to this application will result in my being eliminated from further consideration. I further understand that, if accepted for employment, any misrepresentation or material omission which becomes known to FREIGHT AGENCY, INC./DIVERSIFIED TRANSFER & STORAGE, INC., may result in the termination of my employment.

I authorize all previous employers and supervisors, including all persons with and whom I have worked, to give FREIGHT AGENCY, INC./DIVERSIFIED TRANSFER & STORAGE, INC.'s representatives any and all information regarding me and my previous employment. I release FREIGHT AGENCY, INC./DIVERSIFIED TRANSFER & STORAGE, INC., and all previous employers and supervisors from any liability for any damages that may result from furnishing information to FREIGHT AGENCY, INC./DIVERSIFIED TRANSFER & STORAGE, INC.

I understand that, if selected, I will require to provide proof of my identity and legal right to work in the United States prior to actual employment with FREIGHT AGENCY, INC./DIVERSIFIED TRANSFER & STORAGE, INC.

In consideration of my employment, I agree to conform to the instructions, rules and policies of FREIGHT AGENCY, INC./DIVERSIFIED TRANSFER & STORAGE, INC. My employment and compensation can be terminated at any time, with or without cause and with or without notice, at the option of either the company or myself.

I agree that any disputes arising from my employment or termination of my employment will be resolved under grievance procedure that is in effect in employer's handbook/policy manual. I understand that no representative of the company has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing.

Signature

Date